|  |  |
| --- | --- |
| **Braidside Integrated Primary School** | **Integrated Primary School** |
| **89 Fry’s Road****Ballymena****BT43 7EN****Telephone No: (028) 2564 7899****Email: info@braidsideintegratedps.ballymena.ni.sch.uk****Website: www.braidside.co.uk** | **Enrolment Number: 348****Admissions Number: 58****PRINCIPAL: Ms J McAuley****CHAIR OF BOARD OF GOVERNORS:**  **Ms Stephanie McMullan** |

**RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS**

The school welcomes a commitment to the aims and ethos of an integrated school. The Principal invites parents to view the school and accepts formal applications. These then go before an Enrolments Committee which is a sub-committee of the Board of Governors.

**ADMISSION PROCEDURE**

As an integrated school, children of differing religions are educated together at Braidside Integrated Primary School. In order to maintain the distinctive character of the school it is important that we monitor the religious balance of the school and therefore the religious affiliation/community background (Protestant, Catholic or Other/None) of a pupil will be determined by one of the following methods:

1. For parents/guardians applying for a place via the Education Authority’s online application you will be prompted to and must select your child’s religious affiliation when completing the form; or
2. For parents/guardians applying using a paper application you must also complete our initial registration form which can be obtained from our school office or you can provide alternative written confirmation to our school. Your initial registration form/written confirmation of religion must be sent directly to our school by 12.00 noon on Friday 4 February 2021.

The School Board of Governors strive to maintain a balance of 35% Protestant, 35% Roman Catholic and 30% other religions or those of no religious beliefs. The Board of Governors will monitor religious balance in each academic year. When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application form and/or initial registration form. Parents should therefore ensure that all information pertaining to their child and relevant to the school’s admissions criteria is stated on the application form or attached to it.

**ADMISSIONS CRITERIA**

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.   The application procedure opens on 10 January 2022 at 12noon (GMT) and an application submitted by the closing date of 28 January 2022 at 12noon (GMT) will be treated as a punctual application.   An application received after 12noon (GMT) on 28 January 2022 will be treated as a late application.

**Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.**

It is the policy of Braidside not to admit children under compulsory school age. In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected to the school before any child not so resident.

1. Sibling at Braidside Integrated Primary School.
2. Eldest or only child attending mainstream education.
3. Children for whom Braidside Integrated Primary School is their nearest integrated primary school.
4. Date of birth, admitting the eldest children first, after criteria 1 - 4 have been applied and if places still remain.

**DUTY TO VERIFY**

Applicants should note that they will be required to provide documents verifying their address or other information pertinent to the school admissions criteria.

**WAITING LIST POLICY**

Should a vacancy arise, the above criteria will be applied to select pupils from our waiting list. This waiting list will be in place until the end of the academic year. The school will contact you in writing if your child gains a place in the school by this method. Your child’s name will be automatically added to the list. Please contact the school if you wish for your child’s name to be removed from the list.

**ADMISSION TO P2 – P7**

Pupils will be admitted to P2-P7 provided their admission does not lead to the enrolment number being exceeded. The same admissions criteria will be applied as for admission to P1.

|  |
| --- |
| **Applications and Admissions to Primary 1** |
| **Year** | **Total Applications** | **Total Admissions** |
| 2019/2020 | 43 | 43 |
| 2020/2021 | 41 | 41 |
| 2021/2022 | 50 | 50 |